

Winchester Recreation Department
263 Main Street
Winchester, MA 01890 3397

Field and Court Use Request Form

A complete roster, (including names, addresses and home phone numbers), of all players, must be returned to the Recreation Department for approval before any permit can be issued.

Please Note: Only one contact per organization should be submitting field requests.

Date: ___ / ___ / ___

Contact Name: _____

E-mail: _____

Organization Name (if applicable): _____

Is your organization a Youth or Adult Group?: _____

Address: _____

Telephone: _____

Purpose of Use: _____

Field or Court Desired: _____ *Playing Area: _____

*Please list desired playing area of the field(s) that you would like. If no particular area is listed, we will assign you to the first available playing area that would be suitable to your needs.

Days & Dates Requested*: _____

**Organizations/Leagues must submit field request spreadsheet for multiple field requests. Please contact the Recreation Department for more info.*

Time requested: _____

Approximate number of cars that would be using field parking spaces, per use. _____

Approximate number of people in attendance during each use. _____

For programs that have participants under the age of 18:

I _____ certify that all of our coaches, volunteers, and staff have been subject to a CORI and National Background Check to comply with Massachusetts State requirements.

Signature of Contact Person: _____ Date: _____

I HAVE READ, UNDERSTAND, AND WILL ABIDE BY THE TOWN OF WINCHESTER FIELD PERMIT Policy.

Signature of Contact Person: _____ Date: _____

Please send completed form to Michelle Blumsack at mblumsack@winchester.us.